
Section L, Attachment 6: Example Format for Client Authorization Letter

AETC CONS/LGCK
Attn: Ms. Susan T. Gill
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Date

To Whom It May Concern,

We are currently participating as a (subcontractor/Teaming Partner) with (prime contractor or name of entity providing the proposal) in responding to the Request for Proposal (Solicitation Number) Sustainment/Restoration and Modernization Acquisition Task Order Contract (SATOC).

We understand the Government is placing great emphasis on past performance in order to obtain best value source selections. In order to facilitate the performance confidence assessment process we are signing this authorization letter in order to allow the Government Performance Confidence Assessment Group (PCAG) to discuss Present/Past performance information with previous commercial customers during the source selection process. This letter authorizes release to the Government of requested information on the Teaming Partner's performance.

Signature and Title of individual who has the authority to sign for and legally bind the company:

Offeror
Teaming Partner
Teaming Partner's Address
Teaming Partner's Cage Code
Teaming Partner's Phone Number and Fax Number